

Minutes of the Franklin Public Library Board of Trustees Regular Meeting, held in the Franklin Public Library Sievert Conference Room, 9151 W. Loomis Rd. Franklin, WI on Monday, November 28, 2016

Meeting called to order by President, Mike Karolewicz at 6:00 p.m.

Roll Call: Present – Karen Wesener, Mike Karolewicz, Diane Oleson, Tom Loew, Judith Williams-Killackey, Tim Solomon, (excused at 7:12 pm) Bob Donohoo, Dr. Steve Patz, Alderperson Kristen Wilhelm. Others present – Rachel Muchin Young.

Public Comment/Visitors: none

Correspondence: Rachel read a thank you note regarding the Veterans Day Program

Approval of Minutes from regular meeting of October 31, 2016: Motion by Tim, second by Tom to approve minutes. Motion approved.

COMMITTEE REPORTS:

Finance – Motion by Tom, second by Bob to approve invoices in the amount of \$11,326.47. Motion approved. Motion by Steve, second by Tim to approve the Treasurer’s report. Motion approved.

City Matters – The 2017 budget was passed with no change to the city tax levy.

President – none

Director – See attachment D. Coordinating the holiday tree lighting and Santa visit with the Historical Society.

Foundation – Trivia nights: Feb. 9 – 80’s/90’s; Mar. 9 – Game of Thrones; Apr. 8 - Disney

Building and Grounds – none

Personnel – Rachel will provide each Trustee with a copy of the evaluation form for completion. After completion they are to be returned to Judith Williams-Killackey. Return by Dec. 12.

Strategic Plan & Capital Projects – none

Other Business:

- **Status of Friends Assets:** Motion by Bob, second by Steve acknowledging that the Franklin Public Library Board of Trustees has been provided the requested information as to whom the Friends of the Franklin Public disbursed their funds in connection with their dissolution as a 501(c)3 entity. Motion approved.
- **Budget Approval:** Motion by Steve, second by Bob to approve the 2017 budget as presented in Attachment G of the meeting packet. Motion approved.

New Business:

- **Budget Modification:** Motion by Tim, second by Steve to move \$7000 from 2016 Computers GL#15.0511.5841 and \$2000 from 2016 Software GL#15.0511.5843 to their respective 2017 budget lines. Motion approved.
- **Personnel Issue:** Board President Karolewicz, pursuant to section 19.85(1), announced (using agenda item XIV b) the nature of the business to be considered at the closed session and the specific exemption [19.85(1)(f)] by which such closed session is authorized. A motion was made and seconded to enter into a closed session pursuant to the announcement and agenda item XIV b. All members present, pursuant to a roll call vote, voted aye/yes-motion carried. The closed session commenced at 7:01 PM and the board returned to open session at 7:08 PM.
- **Interim Staffing:** Motion by Kristen second by Diane to give Rachel approval to work with Human Resources to fill a temporary staffing position as needed. Motion approved.

Next regular Trustee meeting is Monday, December 19, 2016, 6:00 p.m. in Sievert Room.

Motion by Steve, second by Bob to adjourn the meeting. Motion approved. Adjourned at 7:34 p.m.